Hi [Enter Candidate’s name]

Great! You are confirmed to interview on [Enter day, date, time include CST]. You will be sent an invitation link. Instructions for connecting on the day of your interview are below.

**Connecting to your Zoom Interview:**

**Option 1: Download Zoom**

* Click the following link: [[Enter](https://zoom.us/download#client_4meeting) Zoom Link]
* Select the first option: “Zoom Meeting for Clients”
* You may create a Zoom account if you desire. (Not required, but likely easier.)
* On interview day: click the link that you are provided to join the conference. Your Zoom application should automatically launch. Follow the prompts and contact [Enter contact person] if you have any problems.

**Option 2: Web Browser**

* No action is necessary ahead of time.
* On interview day: click the link that you are provided to join the conference. A browser will launch that prompts you to download the Zoom application. Do not download. Instead, click the blue text that says, **join from your browser**. Follow the prompts and contact [Enter contact Person] if you have any problems.
* NOTE: Zoom says that you will experience a better connection if you choose to download the Zoom application.

Let me know if you have any questions or concerns.

Thanks,